Texas Department of Motor Vehicles
Business Unit # 60800
Purchase Order # 0000016646

Payment Terms:	Freight Terms:	Ship Via:	PCC:	PO Date:	PO End Date:	PO Method:	Dispatch:	Rev Dt:
NET30	FOB Destination	US MAIL	S	09/03/2025	08/31/2026	DG	Dispatch Via Print	

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PARKHILL, SMITH & COOPER, INC.
4222 85TH ST
USA
LUBBOCK TX 79423-1930
United States

Vendor ID: 1751156936 4 *00

Purchaser: Jason K Adams
Phone: 512/465-4181
Fax: 512/465-5641

Email: jason.adams@txdmv.gov

Ship To: 1P00 - TxDMV Warehouse
4000 Jackson Avenue
Austin TX 78731
United States

Ship To Attention: Christina Mullins Carter

Bill To: 4000 Jackson Avenue
Austin TX 78731
United States

Bill To Fax:

Bill To Email: DMV_FIN-INVOICES@TxDMV.gov

PO Information:

The following documents are incorporated by reference and made a part of the Contract for all purposes. In the event of a conflict, ambiguity, or inconsistency between or among the terms and conditions set forth in the documents that comprise the Contract, this Signature Document will take precedence, followed by its attachments in the following list in the order stated:

Attachment A, TxDMV Uniform Terms and Conditions with Affirmations
Attachment B, Professional Services Agreement
Attachment C, Parkhill Proposal for Commissioning Services
Attachment D, Professional Service Rate Schedule
Attachment E, HUB Plan
Attachment F, TxDMVs RFQ No. 608-25-91113, including all exhibits and addenda thereto.
Attachment G, CxAs Insurance Certificates
Attachment H, CxAs Solicitation Response
For the avoidance of doubt, all TxDMV documents take precedence over the CxAs documents.

Change Orders:
Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders shall be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by TxDMV Purchasing Section.

Payment:
Payment will be made in accordance with the Texas Prompt Payment Act, TGC, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee ID., remit to address, and phone number on invoice. Vendors may submit an electronic invoice. All electronic invoices shall be sent to DMV_FIN-INVOICES@txdmv.gov (note: There is an underscore "_" between DMV and FIN). All invoices received at the email address will be filed for future reference and you will receive a receipt confirmation email. To avoid the confusion of duplicate invoices, please do not send other copies of this invoice via regular mail, fax or other means. On emails for electronic invoices, include the company name (as it appears on the invoice) and the purchase order number in the subject line to assist in identifying and processing your invoices in a timely manner. TxDMV will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later.
Note: Warrants will not be issued to a vendor without a current Texas Identification Number.
Special Payment Notes (Advance Payment, Payment Type, etc.)

Quantity(ies):
Quantities are estimated: TxDMV does not guarantee to purchase any minimum or maximum quantity. TxDMV reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Delivery:
Delivery of goods shall be in accordance with the delivery requirements of this purchase order, any underlying or associated contract for the goods being purchased and any other requirements set for by TxDMV or state law. Upon delivery, the bill of lading shall include at a minimum the following

Authorized Signature
Jason Adams, MS, CTCM, CTCD
09/25/2025

information: TxDMV Division and Contact Name, TxDMV Purchase Order number, Delivery Address, Vendor contact information and return address. If the vendor has an updated delivery schedule or more accurate delivery date, the vendor shall notify the TxDMV contact immediately. Enter any other special delivery requirements.

Additionally, this Purchase Order is governed by the current TxDMV Contract Affirmations and TxDMV Contract Terms and Conditions, unless modified by Supplemental Conditions approved and provided by TxDMV. If this PO contains goods or services purchased from a DIR Cooperative Contract, the purchase is governed by the current TxDMV Supplemental Terms and Conditions with Affirmations for Purchases through the DIR Cooperative Contracts Program. These documents can be found at: http://www.txdmv.gov/contractors-vendors. For the avoidance of doubt, unless expressly stated otherwise in this Purchase Order or a TxDMV signature document, in the event of a conflict, ambiguity, or inconsistency between or among any Purchase Order documents, all TxDMV documents take precedence over the Contractors documents, if any.

Contract Representative: Dorothy Spearman
Email: Dorothy.Spearman@txdmv.gov
Phone: 512-450-4397

and

Contract Representative: David Schoettle
Email: David.Schoettle@txdmv.gov
Phone: 512-354-0157

Vendor Contact:
Jared Higgins, PE, CxA, CEM
Parkhill
11515 Burnet Road, Ste. 875
Austin, Texas 78758
512.676.2100
jhiggins@parkhill.com

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Building Commissioning Services for the New Building 1	48156	911/13	723652.0000	EA	$1.00000	$723,652.00	09/03/2025

Schedule Total $723,652.00

Contract ID: 0000016646

ReqID: 0000017341

Professional practice that facilitates planning, design, construction, installation, and testing with verification.

Item Total for Line # 1 $723,652.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Building Commissioning Services for Remodeling Building 2	48156	911/13	413245.0000	EA	$1.00000	$413,245.00	09/03/2025

Schedule Total $413,245.00

Contract ID: 0000016646

ReqID: 0000017341

Professional practice that facilitates planning, design, construction, installation, and testing with verification.

Item Total for Line # 2 $413,245.00

Authorized Signature

Laura Adams, MS, CTCM, CTCD

09/25/2025

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Monitoring-Based Commissioning	48156	911/13	163300.0000	EA	$1.00000	$163,300.00	09/03/2025

Schedule Total $163,300.00

Contract ID:
0000016646

ReqID:
0000017341

Collect and analyze equipment trend data logs for one year, develop a monitoring-base commissioning plan, and produce monthly monitoring-based reports for both New CH-1 and CH-2.

Item Total for Line # 3 $163,300.00

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	12 Months Equipment & Systems Follow-Up Testing	48156	911/13	150000.0000	EA	$1.00000	$150,000.00	09/03/2025

Schedule Total $150,000.00

Contract ID:
0000016646

ReqID:
0000017341

Will work with the contractor during the warranty to document any systems/equipment operations outside of acceptable tolerance and initiate the corrective action for both New CH-1 and CH-2.

Item Total for Line # 4 $150,000.00

Total PO Amount $1,450,197.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

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Texas Department of Motor Vehicles Standard Terms and Conditions can be found at: http://www.txdmv.gov/contractors-vendors

Authorized Signature

Laura Adams, MS, CTCM, CTCD

09/25/2025